

## Bolder Group Exchange (BGX) Login



Secure Access to all your Bolder Accounts



## User Guide

## What is changing?

Bolder has upgraded its BGX portal by implementing two-step authentication, which improves the platform's security measures. This enhancement will provide additional security for users, though it does require an extra authentication step during the login process.

### What options do you have?

**Option 1:** Sign up for a BGX account with an external provider such as Microsoft or Google.

Option-2: You can use your email addresses and password to create an account.

For both options, you need to select your preferred two-step verification method from Email twostep verification, SMS authentication, or using an Authenticator app both during registration and each time you log in.



### Do you need to create a Bolder account?

If you have not created a Bolder account since November 6, 2023, please follow these steps:

**Step-1:** Go to <u>http://www.boldergroup.com/technology</u> and select the reason for the filing (such as Annual Financial Return, Economic Substance etc.), and then select the required option for the filing method.



**Step-2:** Choose your 2-step verification method.

Continue to work through the required flow, at which point you will be asked to choose to receive a verification code via email, SMS, or using the Authenticator application.

C	hoose your 2-step verification.	100
	You can choose between the Authenticator app, Email or SMS authentication as two-step verification.	
	Authenticator App	
	🖸 Email	
2	€ SMS	
	English 🗸	Sec. And Support



Click on the method you prefer to continue.

# Option 1: Create your BGX account using your external identity provider like Google or Microsoft

Step-1: Choose which external identity provider you want to use, for example Google or Microsoft.

< Back	
Sign in with your email address	
Email Address	
johndoe@gmail.com	
Password	
Forgot your password? Help us beat the bots	
C	
Enter the characters you see	
Sign in OR	Select to sign in with your Microsoft Account
Sign in with your social account	als from 1
Continue with Microsoft	
G Continue with Google	Select to sign in with
OP	your Google Account
Don't have an account?	
Sign up now	



Step-2: Fill in the credentials (e-mail and password) of your Microsoft/Google account.

**NOTE**: You can be signed into your browser with your Microsoft/Google account. Please choose the correct e-mail address you want to use! If you have two-factor authentication enabled on your account, you will need to use this.

Sign in	Microsoft Sign in
Email or phone Forgot email?	Email, phone, or Skype No account? Create one! Sign in with Windows Hello or a security key ⑦
To continue, Google will share your name, email address, language preference, and profile picture with b2clogin.com.	Next
Create account Next	

**Step-3**: After signing in with your Microsoft or Google account you need to send a verification code to your e-mail to verify your e-mail address. Click on send verification code. The verification code will be sent to your inbox. Input the verification code and click verify code.

You will now be able to input a display name if the field is empty, at which point click 'Continue'.

	$\Leftarrow$
Please provide the following details.   Email Address* •   John.Doe@gmail.com   Send verification code   Display Name* •	Please provide the following details. Verification code has been sent to your inbox. Please copy it to the input box below. Email Address* John.Doe@gmail.com Verification Code* 324896 Verify code Send new code Display Name* John Doe
Continue Cancel	Continue Cancel

**Step-4:** Based on the chosen 2-step verification method under step 2, you will now need to go through the relevant verification.



Option-1: Authenticator Application Option-2: SMS Authentication Option-3: Email 2-Step Authentication



Option 2: Use your e-mail and password with an authenticator application, SMS authentication or with email verification.

Step-1: Choose your 2-step verification method.

You can choose to receive a verification code via Email, SMS, or by using an authenticator app.

$\Leftarrow$
Choose your 2-step verification.
You can choose between the Authenticator app, Email or SMS authentication as two-step verification.
Authenticator App
🖸 Email
SMS کی
English

Step-2: Click on "Sign Up Now"





**Step-3**: Enter the email address you wish to use, fill in the characters from the code on the screen, and then click on 'Send Verification Code'.

$\leftarrow$	
Please provide the following details.	
Verification code has been sent to your inbox. Please copy it to the input box below.	
Email Address 🕕	
John.Doe@gmail.com	
Help us beat the bots	
RVNWD	
Send verification code	
Cancel	

**Step-4:** A verification code will be sent to the entered email address; the received verification code must be entered in the 'Verification Code' field.

Verification code has been sent to your inbox. Please copy it to the input box below. Email Address <b>1</b> John.Doe@gmail.com	Enter the email address you want to use for your BGX login
Verification Code  O23615 Help us beat the bots	Enter the verficiation code from the e-mail yuou received.
RVNWD	Verify the code before you continue



Step-5: Create a new password to use for your new BGX login.

Note: We recommend creating a new unique password for increased security.

Please provide the following detai	ls
E-mail address verified. You can continue now.	Create a new password with the following requirements:
Email Address 🕕	- At least 8 to 64 characters
John.Doe@gmail.com	- At least 3 of the following: 1. A lowercase letter
New Password 🕕	2. An uppercase letter 3. A number
	4. A symbol
Confirm New Password 🕕	
	Confirm your password
Display Name 🕕	by repeating it
John Doe	
Create Cancel	1 1 m
	Create when all the

**Step-6**: You have now successfully created your account. At this point, you can choose the two-factor authentication method you want to use to sign in. You can either do this using an authenticator app such as Google or Microsoft authenticator or by SMS authentication.

What option for the two-factor authentication did you choose?

Option 1: Authenticator App, <u>click here</u> for the guide. Option 2: SMS Authentication, <u>click here</u> for the guide. Option 3: Email 2-step authentication, <u>click here</u> for the guide.

#### Authenticator App

**Step-1**: If you have chosen to use an authenticator app and you do not have an authenticator app you can download and install one from the Google Play Store or Apple App Store. You can use one of the following or any other authenticator app of your choice:



Instructions: <u>How to use the Microsoft Authenticator app - Microsoft Support</u> <u>Get verification codes with Google Authenticator - Android - Google Account Help</u>



Step 2: Sign in using the e-mail address and password that you have created.

Choose Email login if you created an account with an email address or social login to log in with your third-party identity provider, such as Google or Microsoft.

#### Email Login:

Enter your email address, password, and the characters on the screen, then click Sign Up.

< Back
Sign in with your email address
Email Address
Your Email Address
Password
Your Password
Forgot your password? Help us beat the bots
RA
C
The code on your screen
Sign in
OR
Sign in with your social account
Continue with Microsoft
G Continue with Google
OR
Don't have an account?
Sign up now

#### **Social Login:**

Choose the Microsoft or Google account you want to sign in with and click on the appropriate option. Then, follow the steps according to your Microsoft or Google account settings.



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#### Sign in with your email address

Email Address
Email Address
Password
Password
Forgot your password?
Help us beat the bots
RA
C
Enter the characters you see
Sign in
OR
Sign in with your social account
Continue with Microsoft
<b>G</b> Continue with Google
OR
Don't have an account?
Sign up now

**Step-3:** Open the authenticator app on your phone or tablet. Follow through the first set up steps of the authenticator app and scan the QR code. You will then be able to continue.

**Note**: If you are signing into the portal on your phone, you can click '*Can't scan? Try this*' to open an authenticator of your choice on your phone.





**Step-4:** Enter the code from your authenticator app. You can now verify the code, and you will be redirected to the account dashboard.

$\Leftrightarrow$	3 4
Please provide the follo	wing details.
Enter the verification code from	your authenticator
Enter your code* 🕕	Enter the code from the authenticator app on
Enter your code	your phone. This step will be repeated every
	time you sign into the

#### SMS Authentication

Step 1: You need to log in with the account you just created.

Choose Email Login if you created the account with an email address or Social login to log in with your third-party identity provider such as Google or Microsoft.

#### **Email Login:**

Enter your email address, password, and the characters displayed on the screen, then click Sign Up.



< Back	
Sign in with your email address	5
Email Address	
Your Email Address	
Password	
Your Password	
Forgot your password? Help us beat the bots	
RA	
C	
The code on your screen	
The code on your screen Sign in	
The code on your screen Sign in OR	
The code on your screen         Sign in         OR         Sign in with your social account	t
The code on your screen         Sign in         OR         Sign in with your social account         Image: Continue with Microsoft	t
The code on your screen         Sign in         OR         Sign in with your social account         Continue with Microsoft         Continue with Google	t
Sign in         OR         Sign in with your social account         Continue with Microsoft         Continue with Google	t
The code on your screen         Sign in         OR         Sign in with your social account         Continue with Microsoft         Continue with Google         OR         Don't have an account?	t
Sign in         OR         Sign in with your social account         Image: Continue with Microsoft         Image: Continue with Google         OR         OR         OR         On't have an account?         Sign up now	t

#### Social Login:

Choose the Microsoft or Google account you want to sign in with and click on the appropriate option. Then, follow the steps according to your Microsoft or Google account settings.



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#### Sign in with your email address

Email Address
Email Address
Password
Password
Forgot your password?
Help us beat the bots
RA
G
Enter the characters you see
Sign in
OR
Sign in with your social account
Continue with Microsoft
G Continue with Google
OR
Don't have an account?
Sign up now

**Step-2:** Select the Country Code and enter the number on which you want to receive the code to authenticate.



$\Leftarrow$	1000
Enter a number below that we co a code via SMS to authenticate	in send 9 you.
Country Code	Select the
Netherlands (+31)	country code of
Phone Number	number
612345678	
	Enter your phone number

**Step-3**: Send the verification code to your phone, enter the verification code in the field below and click 'Verify Code'. You will be redirected to the account dashboard.

( <b></b> )			
Enter a number below th a code via SMS to aut +31612345678	nat we can ser henticate you.	nd	
Enter your verification code new code	below, or <u>sen</u> c	Enter the verification code	
Verify Code Cancel	Verify t	he code	

#### Email 2-Step Verification

**Step 1**: You need to log in with the account you just created.

Choose Email Login if you created the account with an email address or Social login to log in with your third-party identity provider such as Google or Microsoft.

#### Email Login:

Enter your email address, password, and the characters displayed on the screen, then click Sign Up



Sign in with your email address
Email Address
Your Email Address
Password
Your Password
Forgot your password? Help us beat the bots
RA
C
The code on your screen
Sign in
Sign in
Sign in OR Sign in with your social account
Sign in OR Sign in with your social account Continue with Microsoft
Sign in OR Sign in with your social account Continue with Microsoft Continue with Google
Sign in OR Sign in with your social account Continue with Microsoft G Continue with Google OR OR
Sign in OR Sign in with your social account Continue with Microsoft G Continue with Google OR Don't have an account?

#### **Social Login:**

Choose the Microsoft or Google account you want to sign in with and click on the appropriate option. Then, follow the steps according to your Microsoft or Google account settings.



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		u	$c_n$	

#### Sign in with your email address

4

Email Address
Email Address
Password
Password
Forgot your password?
Help us beat the bots
RR
C
Enter the characters you see
Sign in
OR
Sign in with your social account
Continue with Microsoft
<b>G</b> Continue with Google
OR
Don't have an account?
Sign up now

Step 2: Click Send Verification Code. An email verification code will be sent to your inbox.



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X

Step 3: Enter the received verification code and click verify.

	←	
Please prov Verification code Please copy it to Email Address	ide the following details. has been sent to your inbox. the input box below.	59
Your Ema	il Address de recieved	
Verify code	Send new code	STATES I
Continue	Cancel	A Fundada